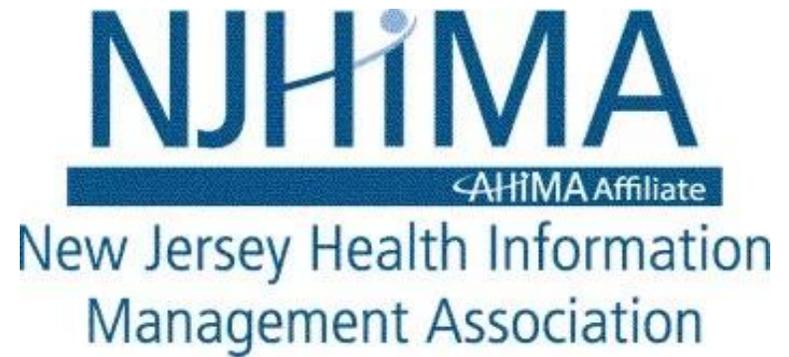


****Volunteer**
2-Year Term
(Elections held
annually)**



Nominating Committee

Volunteer and Make a Difference



- **Volunteer**
- **Motivate**
- **Network**
- **Learn**
- **Have fun!**

Two Year Term

Nominees must be an active NJHIMA member in good standing and meet the qualifications.

Year 1&2 **Nominating Committee**

NO Prior Board Experience Necessary

Year 1&2

Nominating Committee - Expectations

- Works in concert with the Nominating Committee Chairperson
- Provides assistance and support for the NJHIMA General Election
- Solicits potential candidates for upcoming open positions
- Organizes activities around candidate vetting, ballot preparation and open election events (via telephone, email, NJHIMA website as needed)
- Provides a slate of officers which meets the requirements of the NJHIMA Bylaws and which furthers the goals and objectives set by the present officers.

Other Tasks

- Participate in NJHIMA Board Meetings
- Assist with the NJHIMA Annual Meeting
- All AHIMA Delegates are required to sign a Conflict-of-Interest Form (CIO)
- Ensure your AHIMA profile is updated to include current contact information
- Become a member of the State Leaders and House of Delegates Community on Engage.
- Cast VOTE - Nominating Committee and Speaker-Elect (typically August timeframe)
- Cast VOTE – AHIMA Elections (typically July timeframe) encourage members to vote as well.

View the **Board of Directors** PowerPoint
to learn more about responsibilities of the NJHIMA Board of Directors